

# THUNDER THEATRE COMPANY

## Production Contract

**Thank you for choosing to participate in a production with Desert Vista's Thunder Theatre Company!**

**Being a part of a theatrical production as a cast member or technician is a huge privilege, commitment and undertaking. To make sure that all students understand our expectations and the requirements involved, we ask that each student and their parents/guardians read the following statements and sign the agreement at the bottom.**

***All students applying for a cast or technical role must submit a signed copy of this agreement to be considered for a TTC production.***

Please view the show specific information document on the [TTC website](#) for the tentative rehearsal calendar, performance dates, and all show-specific information that students and families may need to apply for participation in the current production.

### Attendance

- I will attend all rehearsals that I have been scheduled for. I understand that it is imperative that every actor/crew member be at rehearsal when called. Attendance will be taken at each rehearsal.
- I will arrive to rehearsals on time, with the necessary materials and with the appropriate clothing and shoes.
- I will remain at rehearsals until the rehearsal is complete or I am excused by the director, music director, or Stage Manager. On performance days, I will not leave after I arrive for call time. (This includes strike.) *I understand that failure to do this may affect my future roles/crew positions.*
- In order to attend any rehearsal, crew meeting, or weekday performance, I must attend no less than a half day of school (3 periods) on the given school day. *I may NOT miss school and still come to rehearsal, crew meetings, or performances. Planning ahead and taking care of your health is the key to success as a performer.*
- I understand that as a member of the cast, stage management team, pre-production crew, or backstage crew, I am required to attend strike to take down the set and clean all spaces.
- When committing to being cast, part of a stage management team, or on a backstage crew, I understand that I am committing to: making sure I have rides to and from rehearsals; communicating with my job as to when I need to be at rehearsals and cannot work; informing my director of trips, college visits, etc. on my audition/tech application to have them excused, etc. My commitment to this production requires a dedication of time and communication.
- I understand that excused absences for cast, stage management, and backstage crew are only approved if provided on the audition/crew application. All other absences (*besides emergencies*) will be considered unexcused. The director reserves the right to judge special cases—extended illness, death in the family, or other extenuating circumstances.
- My parents/guardians understand that they are expected to communicate with my director before my audition/crew application is due about any surprises/gifts that I am not yet aware of which may have planned and will cause me to miss a rehearsal. If I miss a rehearsal for something like this and my parents did NOT communicate the surprise event with my director prior to auditioning or applying for a crew, this will be an unexcused absence (described below). My director will keep this event a surprise for my family, but the event MUST be communicated appropriately.

### Attendance Cont.

- I understand that unexcused absences for cast, stage management, and backstage crew will include all absences brought to my director after the rehearsal process has begun. I will email my director prior to the start of rehearsal (3:45pm), but preferably as soon as I am aware of the conflict, for any unexcused absences that were not included in my audition/crew application. The director reserves the right to judge special cases—extended illness, death in the family, or other extenuating circumstances. *Absences must be provided in the audition/crew application to be excused. I understand that excessive unexcused absences may affect my future roles/crew positions.*
- If I miss a rehearsal and do NOT contact the Director prior to the starts of rehearsal, I understand that I will receive up to 2 warnings, but then my lack of consideration is enough for me to be dismissed from the show entirely. *I understand that this lack of communication may also affect my future roles/crew positions.*
- **If I am a member of the cast, stage management, or backstage crew, I will attend all MANDATORY performance dates, dress rehearsals, and tech rehearsals. These rehearsals are integral to making the production happen, so no absences will be approved for tech week or performances. I understand that I and my family need to make appropriate plans for these rehearsals so that I am in attendance. Missing a tech rehearsal, dress rehearsal, or performance for any reason (*besides communicated emergencies*) may result in further disciplinary action, including the inability to be cast/assigned to technical roles in future productions.**
- If there is an emergency such as illness, death in the family, etc. I understand that these absences will be approved by the director on a case by case basis and must be communicated to the director *as soon as possible* so that other plans can be made for the production and to support me, the student. (I will not wait until someone calls me before I explain the situation, I will email my director as early in the day as I possibly can)
- If I am on a pre-production crew, I will attend any meetings that I am available for and I will communicate with my crew head if I am not going to attend a meeting for any reason.
- I understand that it is my responsibility to communicate rehearsal start/end times with my ride so that I am picked up from rehearsal in an appropriate time frame. I will not force my director to lose time with their own family while they wait with me because I did not communicate properly with my own family.

### Rehearsal/Crew Meeting/Performance Etiquette

- I will sign in/check in with stage management upon arriving at each rehearsal or performance.
- I will clean up after myself (trash and personal belongings) after all rehearsals, performances, and crew meetings.
- I will bring all necessary materials to my rehearsals or meetings (script, writing utensil, closed toe shoes, etc.)
- If I am in the cast, I agree to meet the “Off-Book” dates provided by my director.
- I will not touch any props or costumes that do not belong to me and I will not use my props or costumes unless I am actively in rehearsal, a crew meeting, or a performance. I will not touch ANY technical equipment if I have not been properly trained on and will use this equipment for production purposes only. I will not use any set pieces inappropriately. I will not knowingly put myself in danger with any technical equipment. I will not use any technical equipment beyond its intended purpose. I will follow all safety rules in the theatre spaces. I will ask for help if I am unsure of any safety rules/requirements.

## Fees

- **TTC Production Fees** - According to the Thunder Theatre Company Constitution, students who are CAST or working as STAGE MANAGEMENT will be charged a \$75 fee (Musicals) or a \$50 fee (Plays) to their bookstore account. Students working BACKSTAGE CREW for a play or musical will be charged a \$25 fee. These fees go directly into the TTC account and support the costs of the productions - rights, construction supplies, costumes and props, specialty makeup, lighting/sound rentals, etc.
- **If I am unable to pay the TTC Production Fee, I will speak to Mrs. Bacik about my situation. Students will not be turned away from our productions due to an inability to pay. Please speak with Mrs. Bacik ASAP so that she can make a plan to help.**
- There will be an opportunity to purchase production t-shirts via Boosters - *this is not required*.
- There may be a *voluntary* collection taken to provide thank you gifts for the directors/seniors.
- Sponsorships and student celebration ads may be sold for the show's program but are *NOT* a requirement for participation in the production.
- There is a non-mandatory \$50 fee collected by Boosters for each production. This money collected includes the cost of a show t-shirt, and supports Boosters' ability to provide some meals and other production support throughout the show process.

## General Behavior

- I understand that being a part of a production is a team effort, so I must come to rehearsals, performances, and crew meetings positive and productive attitude.
- I understand that being a part of this show required collaboration, and I agree to contribute my ideas and energy at appropriate times.
- I will maintain a cooperative spirit and I will adopt a PROFESSIONAL attitude toward my roles (acting or tech), the cast and crew, and toward this production.
- I will be respectful and courteous the Directors/ Adult production team, Boosters, and the other cast/crew members.
- I understand that bullying, negative talk, rumor-spreading and the like (toward my peers or the adults involved in this production) will NOT be tolerated and could affect my ability to be cast/assigned to a crew in future TTC productions and/or dismissal from the current production.
- I understand the Director will make final choices pertaining to my role(s) as a technician or actor and I will respect the final decisions that they make.
- I agree to do all that I can to make rehearsals and crew meetings the best they can be.
- I understand that during rehearsals I am to remain quiet until my part begins onstage.
- I understand that Thunder Theatre Company rehearsals are closed to visitors and anyone not actively involved in the show or that day's rehearsal.
- If I regularly cause disruptions to the cast, crew, or director during rehearsals or crew meetings, I understand that this behavior could affect my ability to be cast/assigned to a crew in future TTC productions and/or dismissal from the current production.
- I understand that all rehearsals and shows are a school function; thus, all school and district policies will be strictly enforced.
- As an actor, stage manager, or technician, I understand that the success of this production relies of me taking care of myself throughout this process. This includes remaining in good health, avoiding dangerous activities, getting good rest, etc.

### Other Requirements

- If I am auditioning I am expected to be truthful and honest on my audition application form, particularly with regards to whether or not I will accept any role. If I am cast in a role I indicated that I **WOULD** accept, and then I choose not to take that role for any reason, this could affect my ability to be cast/assigned to a crew in future TTC productions.
- I understand that I must meet the TTC GPA requirements of a 2.0 and no current F's to participate in productions and that grade checks may be done at any point during the production process.
- I understand that if I am a member of the **cast**, I may be required to provide parts of my costume, undergarments, shoes, etc.
- I understand that if I am a member of the **cast** I will be required to provide my own basic stage makeup. Sharing stage makeup is a safety hazard and is not allowed. If I need specific makeup beyond the basic stage makeup requirements, TTC will provide that for me. *(A list of basic stage makeup will be shared with cast members before tech week)*
- I understand that if I am on the **backstage crew**, I will be required to provide my all black clothing for the final dress rehearsal and performances (**all black** - long sleeve shirt, long pants, socks, and closed toe shoes)
- I understand that if I am a **pre-production crew member**, I may need specific clothing/shoe items based on the safety needs of my work (ex. Closed toe shoes, ability to pull back long hair, clothes that can get paint on them, etc.)
- If I am issued a script, I will return it (unless otherwise instructed) following the show's closing performance fully erased and clean, with no visible damage. If I fail to do this, I will be charged the cost of the missing or damaged material (script cost varies by production).
- I will not use social media to either directly or indirectly mention Thunder Theatre, any of its members or adults in positions of authority in a negative light. If I am caught not following this rule, I may be dismissed from the current production entirely *and/ this may affect my ability to be cast/assigned to a technical role in future TTC productions.*

**PLEASE SAVE THIS PRODUCTION CONTRACT ABOVE FOR FUTURE REFERENCE  
THE FOLLOWING PAGE IS TO BE SIGNED AND RETURNED DIGITALLY VIA PDF  
OR PHOTO ON THE AUDITION/CREW APPLICATION**

**Failure to return this contract will result in the student  
not being considered the cast or any technical  
positions.**

# THUNDER THEATRE COMPANY

## Production Contract - Agreement Page

**Once all information has been completed and the appropriate signatures have been collected below, please scan this page into a .pdf file or take a photo to submit as a .jpg within your audition/crew application on the TTC website.**

By signing below, I and ALL of my legal guardians are acknowledging and agreeing to all statements on the previous pages of this Production Contract.

If the Thunder Theatre Company Production Contract is NOT followed, we understand that I / my student may be removed from this production entirely and could become ineligible for future productions.

### Production Information:

Fall / Spring

**Please circle one**

Year

Show Title

**I am applying to be a part of the...**

*(select all that apply)*

CAST (auditioning)	STAGE MANAGEMENT TEAM	PRE-PRODUCTION CREWS	BACKSTAGE CREW (must also be applying for pre-production crews)

Student First & Last Name (Printed)

Student First & Last Name (Signature)

**Please have ALL parents, step-parents, and/or legal guardians responsible for you sign this agreement. (Only use the lines necessary - if additional lines are needed, please sign on back)**

1. Parent / Guardian Name (Printed)

1. Parent / Guardian Name (Signature)

2. Parent / Guardian Name (Printed)

2. Parent / Guardian Name (Signature)

3. Parent / Guardian Name (Printed)

3. Parent / Guardian Name (Signature)

4. Parent / Guardian Name (Printed)

4. Parent / Guardian Name (Signature)